

	<ul style="list-style-type: none"> • CPOMS reports in an accessible format for governors. • CCTV policy now system operational. • Completion of Governor Safeguarding training: https://lqfl.bookinglive.com/book/add/p/74 • Cyber Security training to be completed by <u>19th December</u> by all governors • Succession planning for Foundation Governors. <p>All other actions had been completed.</p>	<p>HT</p> <p>HT</p> <p>All</p> <p>All</p> <p>MB</p>
5	<p>Board membership matters – new appointments, vacancies and expiring terms of service:</p> <ul style="list-style-type: none"> • Ratify the appointment of SC as our Co-Opted Governor • Ratify the appointment of AW as our LA Governor • Welcome new Parent Governors 	
	<p>The appointment of SC as Co-Opted Governor for a further 4 year term unanimously ratified by FGB.</p> <p>AW Local Authority (LA) governor nomination was approved by BCP on 24th October and his appointment unanimously ratified by FGB.</p> <p>RM updated the board that her Foundation Governor application is currently being processed by diocese.</p> <p>GS and MA join the governing board as our Parent Governors with immediate effect after the successful completion of their DBS checks.</p> <p>Current vacancies:</p> <ul style="list-style-type: none"> • 1 Foundation Governor <p>Governing board noted that three long serving Foundation Governors terms expire next year (31/08/26) and succession planning is an on-going priority for the board. Governors to canvass prospective candidates.</p> <p>MB and HT raised the need for a permanent Safeguarding governor on the board, MB to approach previous Safeguarding governor to ask if she would return as a Co-Opted governor to reassume the Safeguarding role.</p>	<p>MB/ MBond</p> <p>MB</p>
6	<p>Update on new Headteacher’s appointment:</p>	
	<p>MB reported that the HT interview day had gone well and input from the diocese and LA had been invaluable. The new Headteacher starts January 2026. He advised the new Headteacher had been spending time in school getting to know pupils and staff together with spending time with our acting HT in focused hand-over sessions.</p> <p>MB thanked Clerk for her work during the HT recruitment process.</p>	
7	<p>Acting-Headteacher’s Report: School Development Plan and Catholic Life of the School (verbal)</p>	
	<p>The HT verbally updated the governors and took questions on:</p> <ul style="list-style-type: none"> • Catholic Life of the School – Catholic Worship & Prayer sessions for Year 6 	

	<ul style="list-style-type: none"> • New RE curriculum & next year's Section 48 inspection. • Safeguarding events • Attendance • Road safety week • Dorset fire & rescue sessions • PEX Meeting 21st November 2025 • Focused transition sessions with new HT <p>Governors raised questions on the changes to the RE curriculum and the adoption of the new scheme with the close proximity to our scheduled Section 48 inspection next year. HT advised new HT had attended Diocesan inspection training recently, RE leads were aware and plans would be in place.</p> <p>Governors raised questions on attendance. HT advised attendance was being closing monitored by our attendance officer and there had been a percentile increase on attendance from this time last year.</p>	
8.	Safeguarding	
	<p>HT updated the governing board on current safeguarding matters. Summarised below:</p> <ul style="list-style-type: none"> • The school monitors the children on CP plans effectively and keeps staff informed to an appropriate standard. • DSLs, SLT and SENDCO continue to meet once a fortnight to discuss all safeguarding concerns and updates. • All concerns are recorded on CPOMs. • DSL and staff Safeguarding training is up-to-date. • Personalised timetables are in place for some children. <p>Safeguarding paperwork and Safeguarding training link to be sent to new Parent Governors.</p>	HT/Clerk
9.	SEND	
	<p>HT shared SENDCO Report Autumn Term 2025 with governors and advised a review of staffing to enable specialist SEND staff to support pupils is on-going together with SEND training and monitoring of the needs and the provision provided.</p> <p>Governors asked if there were any further cases of physical assaults on staff after recent PEX and HT advised there were not.</p> <p>HT & MB shared their communication sent to BCP regarding shortfall in SEND funding, currently awaiting response from BCP. Governors suggested involving local MP for support.</p>	MB/HT
10.	Academisation	
	<p>MB advised a meeting with Edith Stein Catholic Academy Trust is scheduled for March 2026 once new HT in place.</p> <p>Governors stipulated the new HT has time to settle into role before embarking on this course.</p>	
11.	Committee minutes and actions for committees who have met – main headlines:	
	<ul style="list-style-type: none"> • Curriculum & Standards (meeting postponed – Terms of Reference & policies inc. for FGB) • Finance & Resources – minutes issued. 	

	<p><u>Admissions: current number on roll</u></p> <p>MF advised the current number on roll was 200 with 3 children (YR, Y4 and Y6) leaving at the end of November 2025. BCP had emailed on 12th November to consider an In Year application for Year 1 and the place had been offered. MF confirmed that governors would be able to offer a YR place to the applicant in first position on our Waiting List once the 3 children were officially off roll. BCP had emailed on 22nd October 2025 to ask the governors to consider an In Year application received for Year 3. MF advised that the number on roll in Year 3 class was 32 (the PAN for that year group) and the Committee had refused.</p> <p><u>September 2026</u></p> <p>MF updated for September 2026, the number of first preference applications received so far for Reception is currently 14.</p> <p>HT confirmed that the school had been in contact with local Pre-Schools and had held Stay and Play sessions and an Open Evening. As suggested at previous FGB, the school was also looking to offering clinics support to parents with the application process and flyers have been produced for prospective parents regarding opening evenings and also, offering to help with the application process. Further play and sessions on 1st December and 7th January and a further open evening on 9th December.</p>	
12.	Governor's school monitoring visits – main headlines	
	<p>The monitoring visit this term was postponed and will be rescheduled. HT to check with EYFS teacher to organise convenient date for visit to take place.</p> <p>MB discussed monitoring visits and learning walks with new Parent Governors. MB to liaise with GS and MA regarding their governor linked role and to allocate a Committee.</p>	<p>HT</p> <p>MB</p>
13.	<p>Policies for ratifying:</p> <ul style="list-style-type: none"> • Teacher & Support Staff Pay Policy recommended for ratification at FGB by the Finance and Resources Committee. • Admissions Policy for 2027/28 • Cycle & Scooter to School Policy • Suspension and Permanent Exclusion Policy • Prayer & Liturgy Policy 	
	<p>Prior to the meeting Governors had received a copy of the updated policies for review:</p> <p><u>Teacher & Support Staff Pay Policy</u> DECISION – Policy agreed</p> <p><u>Admissions Policy for 2027/28</u> DECISION – Policy agreed (subjected to changes specified above).</p> <p><u>Cycle & Scooter to School Policy</u> DECISION – Policy <u>not</u> agreed Governors raised concerns regarding the insurance position for the school. Wording to be clarified.</p>	<p>Clerk</p> <p>HT/MB</p>

	<p><u>Suspension and Permanent Exclusion Policy</u> DECISION – Policy agreed Governors raised queries on: Section 8.2 - reintegration meetings being minuted and being available to a future PEX panel and Section 5 - the need for clarity in the policy regarding what information should be recorded and provided to the governors on a PEX panel. Policy ratified and wording to be clarified on these sections.</p> <p><u>Prayer & Liturgy Policy</u> DECISION – Policy agreed</p> <p><u>Supporting Pupils with Medical Conditions</u> DECISION - SC advised the policy requires considerable work and capacity would need to be organised by HT to complete.</p>	<p>HT</p> <p>HT</p>
14	<p>Governor training including:</p> <ul style="list-style-type: none"> • Safeguarding training • Cyber Security training: all to complete online by end of this term 	
	<ul style="list-style-type: none"> • Governor Safeguarding training: https://lgfl.bookinglive.com/book/add/p/74 • Cyber Security training to be completed by 19th December by all governors. To complete the training, you are asked to do this via a self-learn video accessed here via Youtube at a convenient time: https://youtu.be/pP2VKWSagE0 • CES Annual Skills audit forms – remaining forms to be completed. • New Parent Governors – training to be organised. • PEX training requested by governors. • Climate Ambassador Training completed by MB - to be logged. 	<p>All (unless completed)</p> <p>All (unless completed)</p> <p>All (unless completed)</p> <p>All</p> <p>MB/HT</p> <p>HT Clerk</p>
15.	Correspondence	
	MB advised PEX meeting was held on 21 st November for a pupil and the outcome was shared with governors. MB advised the letter to parents informing them of the panel’s decision had been issued on Monday (within the 5 day deadline).	
16	Dates for future meetings:	
	11th February, 29th April & 1st July 2026	
17	AOB:	
	Application for a grant for a bike shelter had been submitted and we await to hear. Confidential minutes shared with non-staff governors and approved (separate minutes)	
	<p style="text-align: center;">Action Points:</p> <ul style="list-style-type: none"> • Completion of remaining Declaration of Business Interests, CES Code of Conduct and CES Annual Governor Skills Audit • Establishment of procedures to support DSL’s in holidays such as ‘protected time’. • MB to contact Previous Safeguarding governor to discuss reappointment. • Foundation Governor succession planning on-going. • Governor to complete Safeguarding training: https://lgfl.bookinglive.com/book/add/p/74 • Cyber Security training to be completed by 19th December by all governors (above) • Safeguarding paperwork and Safeguarding training link to be sent to new Parent 	<p>Committee</p> <p>HT</p> <p>MB</p> <p>All</p> <p>All</p> <p>All</p>

	<p>Governors.</p> <ul style="list-style-type: none"> • Admissions policy to be amended and submitted to BCP. • Monitoring visit to be rescheduled. • Cycle & Scooter to School policy wording to be clarify around insurance. • Supporting Pupils with Medical Conditions policy capacity to be organised to complete. • MB to liaise with GS and MA regarding their governor linked role and to allocate a Committee. • Exclusion Policy – Policy ratified wording to be clarified in sections 5 and 8.2. <p style="text-align: center;">*****</p>	<p>HT/Clerk Clerk HT HT HT MB HT</p>
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